

CHINO VALLEY UNIFIED SCHOOL DISTRICT
ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
December 15, 2016

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:00 P.M.

1. Roll Call

President Cruz called to order the organizational meeting of the Board of Education Thursday, December 15, 2016, at 4:00 p.m. with Cruz, Feix, Na, and Orozco present. Blair was absent during closed session. Superintendent Joseph administered the Oath of Office to Mr. Na, and Mr. Cruz.

Administrative Personnel

Wayne M. Joseph, Superintendent

Norm Enfield, Ed.D., Deputy Superintendent

Sandra H. Chen, Assistant Superintendent, Business Services

Lea Fellows, Assistant Superintendent, Human Resources

Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Cruz adjourned to closed session at 4:03 p.m. regarding conference with legal counsel existing litigation; a student admission; student readmissions; student discipline matters; conference with labor negotiators A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee appointment: elementary assistant principals, junior high assistant principals, and assistant director of nutrition services.

. I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.

1. Report Closed Session Action

President Cruz reconvened the regular meeting of the Board of Education at 7:00 p.m. The Board met in closed session from 4:03 p.m. to 6:37 p.m. regarding conference with legal counsel existing litigation; a student

admission; student readmissions; student discipline matters; conference with labor negotiators A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee appointment: elementary assistant principals; junior high assistant principals; assistant director of nutrition services; and director of human resources. By a vote of 4-0 with Orozco, Feix, Na, and Cruz voting yes and Blair absent, the Board appointed Syllas Herrera as assistant director of nutrition services effective December 16, 2016; appointed Janine Milligan as assistant principal of Rolling Ridge effective January 3, 2017; appointed Debra Fisher-Hinshaw as assistant principal of Hidden Trails effective January 9, 2017; appointed Randal Buoncristiani as assistant principal of Canyon Hills effective January 13, 2017; and appointed Suzanne Hernandez as director of human resources effective December 19, 2016.

- 2. Pledge of Allegiance
Carl Hampton led the Pledge of Allegiance.

I.C. OATH OF OFFICE FOR BOARD MEMBERS

Congresswoman Norma Torres administered the Oath of Office to Irene Hernandez-Blair, and Judge Mark Peterson administered the Oath of Office to James Na and Andrew Cruz.

I.D. PRESENTATIONS

- 1. Student Showcase: Ayala HS Marching Band
The student showcase was deleted from the agenda.
- 2. Boys Republic: Della Robbia Wreath Presentation
Boys Republic Principal Carl Hampton, staff, and students presented Della Robbia Wreaths and baked goods to the Board of Education.
- 3. Shoes That Fit
President Cruz presented a certificate of recognition to the national organization Shoes that Fit, who assist children in need.

I.E. ORGANIZATION OF BOARD

- 1.- Election of Officers/Representatives
- 3. Moved (Na) seconded (Blair) carried unanimously (5-0) to select Sylvia Orozco as President; moved (Blair) seconded (Na) (5-0) for Pamela Feix as Vice President; moved (Blair) seconded (Feix) (5-0) for James Na as Clerk, and identify the Superintendent as Secretary to the Board.

4. Election of Board Liaison - City of Chino
Sylvia Orozco volunteered to serve as Board liaison to the City of Chino. There were no other volunteers or nominations. Sylvia Orozco was selected as liaison to the City of Chino.
5. Election of the Board Liaison for the City of Chino Hills
James Na volunteered to serve as Board liaison to the City of Chino Hills. There were no other volunteers or nominations. James Na was selected as liaison to the City of Chino Hills.
6. Election of Board Liaison–City of Ontario
Irene Hernandez-Blair volunteered to serve as Board liaison to the City of Ontario. There were no other volunteers or nominations. Irene Hernandez-Blair was selected as liaison to the City of Ontario.
7. Election of Board Liaison–Chino Valley Independent Fire District
Pamela Feix volunteered to serve as Board liaison to the Chino Valley Independent Fire District. There were no other volunteers or nominations. Pamela Feix was selected as liaison to the Chino Valley Independent Fire District.
8. Election of Representative–County Committee on School District Organization
Irene Hernandez-Blair volunteered to serve as representative to the County Committee on School District Organization, and Andrew Cruz volunteered as alternate. There were no other volunteers or nominations. Irene Hernandez-Blair was selected as representative to the County Committee on School District Organization, and Andrew Cruz as alternate.
9. Election of Representative–Chino Hills Parks and Recreation Commission
Andrew Cruz volunteered to serve as representative to the Chino Hills Parks and Recreation Commission. There were no other volunteers or nominations. Andrew Cruz was selected as representative to Chino Hills Parks and Recreation Commission.
10. Election of Two Representatives–Joint Meeting with the City of Chino
Andrew Cruz and James Na volunteered to serve as representatives to the joint meeting with the City of Chino. There were no other volunteers or nominations. Andrew Cruz and James Na were selected as representatives to the joint meeting with the City of Chino.
11. Election of Two Representatives-Joint Meeting with the City of Chino Hills
Andrew Cruz and Sylvia Orozco volunteered to serve as representatives to the joint meeting with the City of Chino Hills. There were no other volunteers or nominations. Andrew Cruz and Sylvia Orozco were selected as representatives to the joint meeting with the City of Chino Hills.

12. Election of Representative– Chino Valley Chamber of Commerce

James Na volunteered to serve as representative to the Chino Valley Chamber of Commerce. There were no other volunteers or nominations. James Na was selected as representative to the Chino Valley Chamber of Commerce.

I.F. BOARD PRESIDENT’S PRESENTATION

President Orozco presented Andrew Cruz, the 2016 President to the Board of Education, with a plaque in recognition of his service.

I.G. BREAK FOR RECEPTION

President Orozco called a recess from 7:55 p.m. to 8:17 p.m.

I.H. COMMENTS FROM STUDENT REPRESENTATIVE

Student representative Carlos Ruelas said that finals are over; said the semester was very satisfying; congratulated reelected Board members; commended students from Boys Republic; and wished everyone happy holidays.

I.I. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Todd Hancock, A.C.T. President, said that the CSEA representative (Denise Arroyo) should speak first; welcomed Suzanne Hernandez as Director of Human Resources, and acknowledged newly appointed administrators; said he visited Boys Republic wreath making; spoke about the end of semester closing prior to Christmas break; emphasized the service rendered throughout the District by various people and organizations to others; extended congratulations for the Bond passing; spoke about the swearing in process and the associated responsibilities; said he looks forward to moving forward in 2017; spoke about the ELA program process and A.C.T.’s involvement; and extended holiday wishes.

Denise Arroyo, CSEA President, congratulated newly appointed administrators; spoke about the Board’s decision regarding OPA; shared the passing of classified unit member Kimberly Graxen who served the District for 28 years; and extended merry Christmas wishes.

I.J. COMMENTS FROM COMMUNITY LIAISONS

None.

I.K. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None.

I.L. CHANGES AND DELETIONS

The following changes were read into the record: Business Services: Item III.B.6., Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students, under Chaparral ES corrected the 'organization' to read PTO; CIIS: Item III.C.2., Student Readmission Case 15/16-34 was deleted from the agenda; and case number 15/16-52, amended enrollment to Don Lugo HS; 15/16-50 amended enrollment to Don Lugo HS; and 15/16-42 amended enrollment to Buena Vista HS; Human Resources: Item III.E.1., Certificated/Classified Personnel Items, under Resignation, Jonathan Damico, amended resignation date to read January 2, 2017; CIIS: Item IV.A.2., Revision of Board Policy 6142.94 Instruction-History Social Science Instruction was deleted from the agenda.

II. ACTION

II.A. ADMINISTRATION

II.A.1. 2017/2018 Board Meeting Calendar

Moved (Na) seconded (Blair) carried unanimously (5-0) to approve the 2017/2018 Board meeting calendar. Student representative voted yes.

II.B. BUSINESS SERVICES

II.B.1. 2016/2017 First Interim Financial Report

Moved (Blair) seconded (Na) carried unanimously (5-0) to approve the 2016/2017 First Interim Financial Report, and authorize the President of the Board of Education and the Superintendent to sign the positive certification of Financial Condition for the current and two subsequent fiscal years. Student representative voted yes.

II.C. FACILITIES, PLANNING, AND OPERATIONS

II.C.1. Resolution 2016/2017-15 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract Without Bidding and Advertising for Replacement of the Districtwide Two-way Radio System

Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt Resolution 2016/2017-15 Emergency Request to San Bernardino County Superintendent of Schools for Authorization to Award a Contract Without Bidding and Advertising for Replacement of the Districtwide Two-way Radio System. Student representative voted yes.

III. CONSENT

Sylvia Orozco pulled for separate action Item III.D.6, and III.C.1., III.C.2., and III.C.3. Moved (Blair) seconded (Cruz) carried unanimously (5-0) to approve the consent items, as amended. Student representative voted yes.

III.A. ADMINISTRATION**III.A.1. Minutes of the Regular Meeting of November 17, 2016; and Special Meetings of November 28, 2016, and December 5, 2016.**

Approved the minutes of the regular meeting of November 17, 2016; and special meetings of November 28, 2016, and December 5, 2016.

III.A.2. Revision of Board Bylaw Exhibit 9323.2 Bylaws of the Board—Actions by the Board

Approved the revision of Board Bylaw Exhibit 9323.2 Bylaws of the Board—Actions by the Board.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.3. Donations

Accepted the donations.

III.B.4. Legal Services

Approved payment for legal services to the law office of Atkinson, Andelson, Loya, Ruud & Romo.

III.B.5. Signature Authorizations for Chino Valley Unified School District

Approved the signature authorizations for Chino Valley Unified School District.

III.B.6. Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the applications to operate fundraising activities and other activities for the benefit of students, as amended.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Admission Case 16/17-06A**

Moved (Na) seconded (Cruz) motion carried (4-0-1, Blair abstained) to approve student admission case 16/17-06A.

III.C.2. Student Readmission Cases 15/16-34, 15/16-42, 15/16-47, 15/16-50, and 15/16-52

Moved (Na) seconded (Cruz) motion carried (4-0-1, Blair abstained) to approve student readmission cases (15/16-34 was deleted from the agenda), 15/16-42 (as amended), 15/16-47, 15/16-50 (as amended), and 15/16-52 (as amended).

III.C.3. Student Expulsion Cases 16/17-15, 16/17-17, 16/17-19, and 16/17-25

Moved (Na) seconded (Cruz) motion carried (4-0-1, Blair abstained) to approve the student expulsion cases 16/17-15, 16/17-17, 16/17-19, and 16/17-25.

III.C.4. School-Sponsored Trips

Approved/ratified the school-sponsored trips for Cattle ES; Ayala HS; Chino HS; Chino Hills HS; Don Lugo HS; and Alternative Education.

III.C.5. Multi Track Year Round Student Attendance Calendar 2017/2018 for Cal Aero Preserve Academy

Approved the Multi Track Year Round Student Attendance Calendar 2017/2018 for Cal Aero Preserve Academy.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Change Order and Notice of Completion for Bid 14-15-10, Renovation of Professional Development Center II

Approved the change order and Notice of Completion for Bid 14-15-10, Renovation of Professional Development Center II.

III.D.5. Notice of Completion for CUPCAA Project

Approved the Notice of Completion for CUPCAA Project.

III.D.6. Certification of Measure G General Obligation Bond Election Results

Mark Hargrove addressed the Board on this item. Moved (Blair) seconded (Na) carried unanimously (5-0) to certify Measure G General Obligation Bond Election Results. Student representative voted yes.

III.E. HUMAN RESOURCES

III.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items, as amended.

III.E.2. Rejection of Claims

Rejected the claims and referred them to the District's insurance adjuster.

III.E.3. Affiliation Agreement with Azusa Pacific University School of Nursing

Approved the Affiliation Agreement with Azusa Pacific University School of Nursing.

III.E.4. Job Description Revisions for Construction Coordinator

Approved the revision to the job description for Construction Coordinator.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.A.1. Revision of Board Policy and Administrative Regulation 0520.2 Philosophy-Goals-Objectives and Comprehensive Plans—Title 1 Program Improvement Schools

Received for information the revision of Board Policy and Administrative Regulation 0520.2 Philosophy-Goals-Objectives and Comprehensive Plans—Title 1 Program Improvement Schools.

IV.A.2. Revision of Board Policy 6142.94 Instruction—History/Social Science Instruction

This item was deleted from the agenda.

IV.A.3. Revision of Administrative Regulation 6171 Instruction—Title 1 Programs

Received for information the revision of Administrative Regulation 6171 Instruction—Title 1 Programs.

IV.A.4. 2017/2018 Student Attendance Calendar for Boys Republic High School, Chino Valley Learning Academy, and Chino Valley Adult School

Received for information the 2017/2018 Student Attendance Calendar for Boys Republic High School, Chino Valley Learning Academy, and Chino Valley Adult School.

IV.A.5. San Bernardino County Superintendent of Schools Williams Report of Findings Decile 1-3 Schools for Borba ES, Dickson ES, Marshall ES, Walnut ES, Ramona JHS, and Chino HS

Received for information the San Bernardino County Superintendent of Schools Williams Report of findings decile 1-3 schools for Borba ES, Dickson ES, Marshall ES, Walnut ES, Ramona JHS, and Chino HS.

IV.A.6. San Bernardino County Superintendent of Schools Williams Settlement 2015/2016 Annual Report

Received for information the San Bernardino County Superintendent of Schools Williams Settlement 2015/2016 Annual Report.

IV.B. FACILITIES, PLANNING, AND OPERATIONS

IV.B.1. Revision of Board Policy and Administrative Regulation 3311 Business and Noninstructional Operations—Bids

Received for information the revision of Board Policy and Administrative Regulation 3311 Business and Noninstructional Operations—Bids.

IV.C. HUMAN RESOURCES

IV.C.1. Revision of Administrative Regulation 4115 Personnel—Evaluation/Supervision

Received for information the revision of Administrative Regulation 4115 Personnel—Evaluation/Supervision.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz attended the Night of Giving at Litel ES; said that he and Mr. Na attended a retirement celebration in the maintenance department; spoke about lending a listening ear to students; encouraged people to give; and wished everyone a merry Christmas.

Irene Hernandez-Blair spoke about the passing of a Walnut ES student and reminded everyone to be mindful of the loss of children; extended season greetings; said 2017 will be a great year for you; and congratulated Mrs. Orozco and Mrs. Feix on their new positions.

James Na spoke about finals being over, and thanked teachers for the effort put into testing; attended the maintenance retirement/Christmas luncheon; attended Gretchen McCombs celebration of life; spoke about random acts of kindness; and extended Christmas wishes.


Pamela Feix visited Boys Republic HS for the wreath making; attended the Canyon Hills JHS gingerbread house building competition; commented on one of the issues in this election regarding overtime and compensation; spoke about Ayala HS teacher and tennis coach Paulette Ojinaga giving of her personal time to be with students; and wished everyone a merry Christmas, happy holiday, and happy new year.

Superintendent Joseph extended thanks to everyone who supported and voted on Measure G; spoke about the uniqueness of this caring community; and wished everyone a merry Christmas and happy new year.

President Orozco acknowledged retirees on the agenda, and apologized for missing the retiree luncheon; announced that she will be serving as the president of the San Bernardino County School Boards Association (SBCSBA), and that her seat on SANDABS is now open as a result of that; announced the SBCSBA Annual Meeting on January 30, the Governor’s Budget Perspective Workshop from Capitol Advisors on January 19, and the Legislative Action Day on March 21; requested a policy item be brought forward that addresses the use of school grounds for campaign and election activities; responded to a speaker’s request directed to her at the November 17 Board meeting regarding rescinding resolutions related to AB 1266 and Proposition 8 by clarifying the process of rescinding those agenda items; and wished everyone a happy holiday and merry Christmas.

VI. ADJOURNMENT

President Orozco adjourned the organizational meeting of the Board of Education at 9:03 p.m. and announced that the Capital Facilities Corporation meeting was immediately following.


Sylvia Orozco, President


James Na, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education